

**BRINDLEY HEATH PARISH COUNCIL**  
**MEETING OF THE COUNCIL**  
**ON TUESDAY 30 JULY 2024**  
**AT THE WHITE HOUSE, MARQUIS DRIVE,**  
**BRINDLEY HEATH,**  
**at 7.30 PM**

25 July 2024

Dear Councillor,

A meeting of Brindley Heath Parish Council will take place on Tuesday 30 July 2024 for consideration of the matters itemised in the following agenda.

Members of the public are welcome to attend the meeting as observers and will have an opportunity to raise concerns on matters relating to the Parish under the heading 'Public Participation'. Members of the public will not be permitted to speak under any other agenda item (unless authorised to do so by the Chairman).

**AGENDA**

**1. APOLOGIES**

To receive apologies and accept reasons for absence under S.85(1) of the Local Government Act 1972.

**2. DECLARATIONS OF INTEREST**

To declare any personal, pecuniary, or disclosable pecuniary interests relating to items on this agenda, in accordance with the Council's Code of Conduct. The nature as well as the existence of any such interest must be declared.

**3. POLICE REPORTS**

**4. PUBLIC PARTICIPATION**

Members of the public are invited to address the Committee.

**5. MINUTES**

- a. To approve the minutes of the Annual Meeting on 28 May 2024.
- b. To receive the draft minutes of the Planning Committee meeting on 28 May 2024.

**6. UPDATES FROM PREVIOUS MINUTES**

Any matters not covered elsewhere on the agenda.

**7. CHAIRMAN'S REPORT/ANNOUNCEMENTS**

**8. CORRESPONDENCE**

- a. To receive the following items of post for information and to consider responses where required:
  - Staffordshire County Council's Local Transport Plan
  - NALC National Network for smaller local councils
- b. To consider the Parish Council's response to the following public consultation:  
No consultations

**9. PARISH WARD ISSUES – CHASE SIDE**

To discuss parish issues and receive updates:

Felling of trees on protected SAC and SSSI land

To consider correspondence from Cannock Chase SAC Project Officer

**10. PARISH WARD ISSUES – BRINDLEY VILLAGE**

To discuss parish issues and receive updates.

**11. CANNOCK CHASE**

To discuss issues relating to Cannock Chase Forest

Cannock Chase National Landscapes Annual Review 2023-24

**12. ALDERMAN**

To consider the process for this honour.

**13. INVITATIONS TO MEETINGS/EVENTS**

To note forthcoming (external) meetings and to nominate members to represent the Parish Council:

No meetings to note

**14. APPOINTMENT OF PARISH REPRESENTATIVE TO CANNOCK CHASE NATIONAL LANDSCAPE CONFERENCE**

To appoint representatives to Cannock Chase National Landscape Conference.

**15. REPORTS ON MEETINGS ATTENDED**

- a. To share information on meetings attended.
- b. To receive reports from parish representatives on meetings of outside bodies:
  - Slitting Mill Village Hall (M. Sutherland)
  - Etching Hill Village Hall (D. Cotton)
  - Chetwynd Charity (P. Adams)
  - Charity for the Recreation Ground (P. Adams & D. Cotton)
  - Charity for an Allotment for the Labouring Poor (P. Adams & D. Cotton)
  - Longdon Cotton Alms-houses (P. Adams to 2028)
  - Cannock Chase Council's Standards Committee (R. Turville)
  - Cannock Chase National Landscape Conference (A. Pearson & Mrs M. A. Turville)

**16. COUNCILLOR REPORTS**

To receive any reports from Parish, District and County Councillors.

**17. WEBSITE**

To receive an update on enquiries made about parish website services.

**18. FINANCIAL MATTERS**

- a. To note the financial position of the Council
- b. To consider the appointment of an internal auditor of the year 2024-25
- c. To consider and update standing orders and financial regulations during 2024-25
- d. To receive an update on the notice board project
- e. To authorise cheques for payment

**19. ANY OTHER ITEMS FOR INFORMATION AND ITEMS FOR NEXT AGENDA**

**20. DATE OF NEXT MEETING**

The next meeting of the Council will be held on 24 September 2024.

Yours sincerely

*T. Williams*

T. Williams  
Parish Clerk

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