

BRINDLEY HEATH PARISH COUNCIL
MEETING OF THE COUNCIL
ON TUESDAY 24 MARCH 2026
AT THE CHURCH OF THE HOLY SPIRIT,
MOUNT ROAD, RUGELEY
at 7.30 PM

19 March 2026

Dear Councillor,

A meeting of Brindley Heath Parish Council will take place on Tuesday 24 March 2026 for consideration of the matters itemised in the following agenda.

Members of the public are welcome to attend the meeting as observers and will have an opportunity to raise concerns on matters relating to the Parish under the heading 'Public Participation'. Members of the public will not be permitted to speak under any other agenda item (unless authorised to do so by the Chairman).

Prior to commencement of the agenda, Cannock Chase SAC Project Officer, Georgina Sharp, has very kindly agreed to join Parish Councillors at the earlier time of 7.00pm to talk about her work on Cannock Chase SAC.

AGENDA

1. APOLOGIES

To receive apologies and accept reasons for absence under S.85(1) of the Local Government Act 1972.

2. DECLARATIONS OF INTEREST

To declare any personal, pecuniary, or disclosable pecuniary interests relating to items on this agenda, in accordance with the Council's Code of Conduct. The nature as well as the existence of any such interest must be declared.

3. POLICE REPORTS

4. PUBLIC PARTICIPATION

5. MINUTES

- a. To approve the minutes of the Meeting of the Council on 27 January 2026.
- b. To receive the draft minutes of the Planning Committee meeting on 27 January 2026.

6. UPDATES FROM PREVIOUS MINUTES

Any matters not covered elsewhere on the agenda.

7. CHAIRMAN’S REPORT/ANNOUNCEMENTS

8. CORRESPONDENCE

a. To receive the following items of post for information and to consider responses where required:

- Letter from Community Flood Officer at Severn Trent Water
- Key deadlines for Cannock Chase District Council elections
- Weekly Food Waste Collections in Staffordshire
- Cannock Chase Local Plan has reached adoption stage

b. To consider the Parish Council’s response to the following public consultations:

Local Government Reorganisation (See agenda item below)

9. PARISH WARD ISSUES – CHASE SIDE

To discuss parish issues and receive updates:

- Permitted development and campervans

10. PARISH WARD ISSUES – BRINDLEY VILLAGE

To discuss parish issues and receive updates:

- Land off the Rugeley Road

11. CANNOCK CHASE

To discuss matters relating to Cannock Chase Forest.

12. LOCAL GOVERNMENT REORGANISATION

To consider the government’s public consultation on the Local Government Reorganisation in Staffordshire.

To consider Staffordshire Parish Councils’ Association’s response to the Government consultation (attached to the electronic version of the agenda)

13. NEIGHBOURHOOD GOVERNANCE

As part of the West Midlands County Association of Local Councils (WMCALC) SPCA is sharing a Neighbourhood Governance Pack designed to help local councils influence the emerging Neighbourhood Governance proposals.

A copy of the Neighbourhood Governance Campaign Pack is attached to the electronic version of the agenda.

14. INVITATIONS TO MEETINGS/EVENTS

To note forthcoming (external) meetings and to nominate members to represent the Parish Council:

- Cannock Police Community Role-Play Tabletop Event ‘Community Solutions – Testing Ideas, Building Trust’ on 31 March 2026 in the Ballroom at Cannock Chase Council from 12:30 to 15:00 or 15:30 to 18:00
- SPCA ‘Health & Wellbeing’ free online session on 26 March at 7:00pm
- Cannock Chase National Landscape Annual Conference will be held on Wednesday 3 June 2026 at the Aquarius Ballroom in Hednesford from

10.30am to 3.30pm

15. REPORTS ON MEETINGS ATTENDED

- Cannock Chase Parish Forum on 3 March 2026 at Hayes Green Community Centre (Cllrs R. Turville & Mrs M. A. Turville)
- SPCA Local Government Reorganisation presentation on Friday 6 March 2026 (Cllr M. Sutherland & T. Williams)
- Flag Raising for Commonwealth Day at the Civic Centre in Cannock on Monday 9 March 2026
- Cannock VCSE Forum on Tuesday 10 March 2026 at St Stephen's Church, Cannock

16. REPORTS FROM PARISH REPRESENTATIVES ON MEETINGS OF OUTSIDE BODIES

Slitting Mill Village Hall (M. Sutherland)
Etching Hill Village Hall (D. Cotton)
Chetwynd Charity (P. Adams)
Charity for the Recreation Ground (P. Adams & D. Cotton)
Charity for an Allotment for the Labouring Poor (P. Adams & D. Cotton)
Longdon Cotton Alms-houses (P. Adams to 2028)
Cannock Chase Council's Standards Committee (R. Turville)
SPCA Executive Committee (M. Sutherland)

17. COUNCILLOR REPORTS

To receive any reports from Parish, District and County Councillors.

18. IT POLICY & DATA PROTECTION POLICY

To consider a draft IT Policy (enclosed with the electronic version of the agenda).

To consider a data protection policy (enclosed with the electronic version of the agenda).

19. RISK ASSESSMENT

To consider a risk policy and review the Council's annual risk assessment (enclosed with the electronic version of the agenda).

20. FINANCIAL MATTERS

- a. To note the financial position of the Council.
- b. To consider projects for CIL funds (including bleed kits).
- c. Request for a charity grant from Staffordshire Search & Rescue Team
- d. To consider the auditor's comments in relation to a term in the clerk's contract of employment
- e. To authorise cheques for payment
To consider a £100 contribution towards printing expenses

21. ANY OTHER ITEMS FOR INFORMATION AND ITEMS FOR NEXT AGENDA

22. DATE OF NEXT MEETING

The Annual Meeting of the Council will be held in May 2026.

Yours sincerely

T. Williams

T. Williams
Parish Clerk

Email: clerk@brindleyheath-pc.gov.uk